

## **February 9, 2005 Airport Commission Minutes**

Vice-Chairman Schober called the meeting to order at 8:00 a.m. Present were Commissioner Safro and Commissioner Bruce. Secretary Richards was excused for today's meeting. Others present: Rodell L Singert, County Supervisor; Keith Markano, Airport Manager; Michael Neau, Airport Admin; Andrew Groth, Air Traffic Control Tower; John Lotzer, Waukesha Flying Services; Ray Perry, visitor; Val Ramos, Airport Admin; and Chris Wodushek, Waukesha Flying Services.

Before moving to the agenda items, Vice-chairman Schober expressed his appreciation to former Chairman Raymond Perry for his dedication and endless time and energy devoted to making Waukesha County Airport what it is today. He continued to say that Raymond Perry is the most dedicated Waukesha County Airport Commissioner to date. The County is losing one very good person that is totally dedicated to aviation and Waukesha County.

**Approve/modify minutes of January 12, 2005** – A motion to approve the January 12, 2005 minutes was made by Commissioner Bruce with a second by Commissioner Safro. The motion passed.

**Public comment/correspondence** – None

**Chairman's report** – None

**Airport Manager's report** – Mr. Markano received correspondence from Quad/graphics requesting to a five-year extension on their lease for the County owned hangar at 512 Northview Road. They also wish to extend their option to buy the hangar (Article 31 of their lease agreement). The agreement states that there is no further right for this option after June 30, 2005. Mr. Markano has contacted Corporation Counsel on this matter and they are reviewing the agreement and will get back to Mr. Markano on this. Regarding the airport gates project, we are still waiting for County approval of the carryover request for funds. This will be an agenda item for the County Board at the February 22, 2005 meeting. Once this is approved we can begin the project. The deadline for completion of the project is May 15, 2005, with submittal of the project closeout documentation due to the Office of Justice Assistance the end of May. Mr. Markano addressed the signage issue Commissioner Safro requested at the January 12<sup>th</sup> meeting. Covenants for designated hangar lot areas were given to the Commission addressing signage. Mr. Markano reviewed this language in the various covenants with the Commission. Commissioner Safro asked for more information on signage for the March meeting. The snow removal equipment bid was sent out December 2004. Osh Kosh and Kodiak are the two interested bidders for this equipment. The County requested single reduction axle in the bid. Kodiak protested this spec and wants the FAA to re-bid due to this protest. AIP-The President's budget calls for a decrease in airport funds. This will make it difficult to receive funds for airport improvements. Mr. Markano informed the Commission that the Wisconsin Airport Manager's Association meeting would be held May 9<sup>th</sup> to the 11<sup>th</sup>.

**Mr. Neau reviewed the monthly reports with the Commission – Weather** – VFR in January was 80% compared to 86% last January.

**Traffic Operations** – January operations were up 683 compared to January of 2004. Traffic operation numbers for January 2004 were 5,308 and 5,991 in January 2005. This was an increase of 12.9%.

Mr. Neau gave comparison stats for November and, December of 2005. At the January meeting these stats were not available to report to the Commission. In November Waukesha was up 25.9% and in December Waukesha was down 5.5%. For the year, Waukesha was down 2.6%. In November Timmerman was up 31.4% and in December Timmerman was down 2%. For the year, Timmerman was down 4.7%. In November Milwaukee was down 0.12% and in December Milwaukee was down 13.5%. For the year, Milwaukee was down 18.1%.

**Fuel** – Total fuel in January was 87,516 gallons compared to 71,282 gallons in January of 2004, a 22.8% increase. Jet fuel was 79,045 gallons, up 10.9% from January 2004. Total 100LL was 8,471 gallons, compared to zero gallons in January 2004.

**Hangar Report** – Waukesha Flying Services reported thirteen open T-Hangars as of February 1, 2005, compared to twelve openings in November 2004. The following are available open lots in designated hangar areas: Southeast area has two open lots; Southwest area has 10 open lots; and five lots open in the ramp area.

In an update regarding his AAAE paper, Mr. Neau said his paper was almost completed. Hopefully it will be done by mid-April/early May.

**Future Commission agenda items** – Additional information regarding hangar and access signage at the Airport. Aviation Drive connection to Woodburn Drive. Election of Commission Chair, Vice-Chair and Secretary.

A motion to adjourn was made by Commissioner Bruce with a second by Commissioner Safo. The motion passed.

Meeting adjourned at 8:44 a.m.

Next Commission Meeting: 8:00 a.m. on Wednesday, March 9, 2005

Respectfully submitted

Dick Richards  
Secretary  
2/09/05

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